**Skills for Work: Safeguarding Young People and Adults Policy Statement**

###### Skills for Work staff with special responsibility for safeguarding young people and adults at risk of abuse or neglect

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**Statement**

Skills for Work is committed to creating and maintaining a safe learning/working environment both face to face and online that promotes well-being and security for all its customers/learners and staff within all locations, protecting their physical and psychological well-being and safeguarding them from all forms of abuse. This includes protecting individuals who may be at risk of being exploited by radicalisers and subsequently drawn into terrorist-related activity. This commitment complements Bradford Council’s priority of supporting and safeguarding the most vulnerable adults, children and families. We are working with partners to reduce domestic violence and increase the safety of victims. Our multi-agency approach focuses on protecting vulnerable victims and their children from harm and bringing perpetrators to justice.

We will operate in ways that best safeguard the interests of young people and adults. With regard to young people still on a school roll, ultimate responsibility remains with the home school and any issue regarding child protection should be referred to the school’s Designated Child Protection Officer/Named Person.

**Skills for Work is committed to the principles and practices of child protection and safeguarding adults:**

* The needs and interests of customers/learners, particularly young customers/learners and adult customers/learners at risk are paramount.
* All people working under the auspices of Skills for Work carry a responsibility for safeguarding and promoting the welfare of young people and adults.

**Skills for Work will act in ways that facilitate the development of good practice by: -**

* Undertaking effective and thorough risk assessment across our provision to inform our safeguarding policy and plans**.**
* Preventing abuse and safe recruitment policies and the development of safe and secure environments for learning with appropriate supervision and support for staff.
* Creating supportive environments, which enable young people and adults to be able to speak out.
* Protecting young people and adults from abuse by ensuring appropriate policies, practices and procedures are in place.
* Ensuring a safe on line working environment by following robust protocols, including video conferencing etiquette for both staff and learners.
* Ensuring that all employees have access to an appropriate level of information, instruction and training to ensure that safeguarding policies, practices and procedures are used and understood by all employees.
* Supporting young people and adults who may have been abused and supporting those working with them.
* Working with the Bradford Safeguarding Children Board (BSCB), the Bradford District Safeguarding Adults Board (SAB), West, North Yorkshire and York multi agency partnership and the Police.
* Where Skills for Work sub-contracts to outside organisations, Skills for Work is responsible for ensuring that those working closely with or supervising young or adult customers/learners are DBS checked.

This Policy Statement and associated procedures will be reviewed on an annual basis by Skills for Work’s Senior Management Team and be amended in accordance with legislative changes, changes to locally agreed multi-agency procedures and best practice.

**Terms used in this policy statement:**

**Young person** – any person between the ages of 14 and 18.

**Adult at risk** means an adult at risk of abuse or neglect. This is usually an adult who has care and support needs, and who is unable to protect themselves from abuse or neglect because of their care and support needs. In a small number of cases, it may include an adult with support needs, such as an unpaid carer of someone with care and support needs.

Reviewed 27/02/24 Suzan Mc Gladdery

Reviewed 23/02/25 Suzan McGladdery

Reviewed 29/08/25 Suzan McGladdery